TRU Services, A Liberty Mutual Company
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Beverly, MA 01915
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AGGREGATE INSURANCE AND MONTHLY AGGREGATE ACCOMODATION CLAIM REQUEST FOR REIMBURSEMENT

PLAN SPONSOR: ___________________________ CARRIER: _________________________

POLICY NUMBER: __________________________ CONTRACT BASIS: _________________

EFFECTIVE DATE: __________________________ EXPIRATION DATE: ________________

MINMIMU AGREGGATE DEDUCTIBLE: _________________________________

1. Total Paid Claims: $________________
2. Annual Aggregate Deductible (calculated) OR Minimum Aggregate Deductible: $________________
   (Please attach monthly census counts and monthly attachment point calculation)
3. Claims Exceeding Specific Deductible: $________________
4. Claims Paid Outside the Aggregate Contract: $________________
5. Reimbursement Requested: $________________

PLEASE INCLUDE THE FOLLOWING TO AVOID DELAY:

1. Paid claims analysis report showing name of claimant, incurred date, charge, payment amount and paid date;
2. Eligibility listing which identifies birth date, effective date, termination date and coverage type (single or family);
3. Proof of funding. This must include monthly bank statements and/or deposit slips;
4. Void/Refund report for the policy period and two months following;
5. Benefit/Service code report;
6. Aggregate report – monthly loss summary report;
7. Specific report showing claimants who have exceeded the specific deductible and amounts paid;
8. Payments made outside the aggregate contract (dental, weekly income, vision, PPO Fees, medical records fees, RX admin);
9. Yearly check register;
10. Outstanding overpayments and subrogation issues;
11. RX invoices, if RX is a covered benefit.

PLEASE READ BEFORE SIGNING

I hereby certify that, to the best of my knowledge, after reasonable inquiry: (1) that the information stated herein is correct; (2) that the claim has been processed and is eligible in accordance with the Plan Sponsor's Benefit Plan; and (3) that all the indicated expenses have actually been unconditionally paid on behalf of the Plan as required by the Stop Loss Contract.

____
Authorized Signature | Title | Date

____
Claims Administrator | Address

____
City | State | Zip

____
Phone | Fax | E-mail

Any person who, with a purpose to injure, defraud, or deceive any insurance company, files a statement of claim containing any false, incomplete, or misleading information is subject to prosecution and punishment for insurance fraud, as provided in RSA 638:20.