



## AGGREGATE INSURANCE AND MONTHLY AGGREGATE ACCOMODATION CLAIM REQUEST FOR REIMBURSEMENT

PLAN SPONSOR: \_\_\_\_\_ CARRIER: \_\_\_\_\_

POLICY NUMBER: \_\_\_\_\_ CONTRACT BASIS: \_\_\_\_\_

EFFECTIVE DATE: \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_

MINMIMU AGREGGATE DEDUCTIBLE: \_\_\_\_\_

1. Total Paid Claims: \$ \_\_\_\_\_
2. Annual Aggregate Deductible (calculated) OR Minimum Aggregate Deductible: \$ \_\_\_\_\_  
(Please provide monthly census counts and monthly attachment point calculation as attachment)
3. Claims Exceeding Specific Deductible: \$ \_\_\_\_\_
4. Claims Paid Outside the Aggregate Contract: \$ \_\_\_\_\_
5. Reimbursement Requested: \$ \_\_\_\_\_

**PLEASE INCLUDE THE FOLLOWING TO AVOID DELAY:**

1. Paid claims analysis report showing name of claimant, incurred date, charge, payment amount and paid date;
2. Eligibility listing which identifies birth date, effective date, termination date and coverage type (single or family);
3. Proof of funding. This must include monthly bank statements and/or deposit slips;
4. Void/Refund report for the policy period and two months following;
5. Benefit/Service code report;
6. Aggregate report – monthly loss summary report;
7. Specific report showing claimants who have exceeded the specific deductible and amounts paid;
8. Payments made outside the aggregate contract (dental, weekly income, vision, PPO Fees, medical records fees, RX admin);
9. Yearly check register;
10. Outstanding overpayments and subrogation issues;
11. RX invoices, if RX is a covered benefit.

**PLEASE READ BEFORE SIGNING**

I hereby certify that, to the best of my knowledge, after reasonable inquiry: (1) that the information stated herein is correct; (2) that the claim has been processed and is eligible in accordance with the Plan Sponsor’s Benefit Plan; and (3) that all the indicated expenses have actually been unconditionally paid on behalf of the Plan as required by the Stop Loss Contract.

Authorized Signature	Title	Date
Claims Administrator	Address	
City	State	Zip
Phone	Fax	E-mail

It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the Company. Penalties may include imprisonment, fines, denial of insurance, and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policyholder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado Division of Insurance within the Department of Regulatory Agencies.